

Attention Sacred Heart Families!

We have our new online service hours reporting system, X2VOL, up and running for family service hours! Just a reminder that every family that is receiving financial aid or scholarships is required to provide 25 hours of community service to Sacred Heart High School. Examples are- concessions, gate workers, auction volunteers, golf volunteers, chaperones, etc. All families regardless of financial need are encouraged to log their hours, as we are looking at a possible family recognition program in the future.

We are attaching the name and email account that is in the system- you will need this to log in!

IF YOU HAVE ALREADY SET UP YOUR ACCOUNT, PLEASE DISREGARD THIS. YOU DO NOT NEED TO DO IT AGAIN!

Go to www.x2vol.com

Click on "JOIN" in the upper right.

Click on the "Complete Registration" box on the upper right.

You will need to enter the school name in the box- **Sacred Heart Junior-Senior HS**

Enter the last name of the **Head of Household – the name on the login information you received.**

Under "Student Email" enter the email address provided in the login information and hit SEARCH.

On the next screen, you only need to verify that the name and email address are correct. If you want to use a different email address, you can change it here. Click on Proceed.

Confirm email address and create your account password.

Choose the Mandatory Group "**Family Service Hours**"

Scroll down to the bottom and accept the privacy terms.

Click on "Complete Registration".

LOGGING HOURS:

You will need to go back to the original website www.x2vol.com and log in with the email and password you just created.

Go to "Dashboard" and under "Common Tasks", click on ADD HOURS.

In the top box under "Personal Projects" click on the blue box that says "Create New"

Enter the information in the boxes, Agency or Organization could be Booster Club, Volleyball, Auction, etc. Briefly put a description of the service performed.

Scroll down to "Activity Verification Contact" and add the name and email of the person who can verify your hours. (For gate workers, etc. use bryce.woodall@shknights.com, auction/golf renee.thompson@shknights.com, concessions would be the person who you signed up with). If you have questions, just ask!

Under "Claim Hours", put the date and time spent volunteering. Click "Hours Required for Scholarship Recipient Families"

Verify the hours are accurate, and hit SUBMIT. Questions? Call Renee at 825-4011 or email at renee.thompson@shknights.com

Thank you!